**New Teacher Orientation- Educational Technology**

| **Big Ideas** | **Details** | **Your Notes** |
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| **Chrome** | **Best browser for working with Google Products.**   1. Sign into Chrome (3 dots in upper right corner) 2. Go to <http://curlew.wednet.edu/> 3. Favorite the site | **When in doubt use firefox, safari, etc.** |
| **Google Classroom**  images | **Classroom Workflow**   * Easily share and manage online work with students and automate permissions.   **Try it:**   1. Go to [**classroom.google.com**](http://classroom.google.com) 2. Choose “I am a teacher” 3. Click the + to join our class 4. Code:\_\_\_\_\_\_ |  |
| **Equipment**  Free vector graphic: Computer, Laptop, Screen, Plain - Free Image ... | **Classroom Devices:**  Staff Laptops (Mic & camera built in)  Docking station with keyboard & mouse  Document Camera  Sound Amplification System  Projector  **Student Devices:**  Kinder teachers: iPads  Grades 3-12: 1:1 Laptops  K-2: Shared iPad & Laptop Carts |  |
| **Logins**  Wifi, Symbol - Free images on Pixabay | **Computer login**   * Username: firstinitial fulllastname or firstname lastname   Example: cdavidson/cody davidson   * Password:   **Google**  Staff username [firstinital.fulllast@curlew.wednet.edu](mailto:first.last@camas.wednet.edu)  Student username  [first.last@](mailto:first.last@camas.wednet.edu)curlew.wednet.edu  Password: different than computer login  **Password Reset**   * IT Techs can reset student/staff passwords. | Most if not everyone's username is first initial full lastname. Some its first name lastname. (its standard firstinitial fulllastname) unless there's a student with the same initials then it will be different. Same as staff members.  As above, the same goes for email login. |
| **Wifi**  File:WIFI icon.svg - Wikimedia Commons | **All wifi is filtered the same as a kindergarten account**   * chs-wlan: No PW needed |  |
| **Skyward** | **Student Information System**  <https://www2.nerdc.wa-k12.net/scripts/cgiip.exe/WService=wcurlews71/fwemnu01.w>  **User name:** firstinitallastname  Example: cdavidson  **Default Password:** cougar  **Employee Access**   * Pay Stubs * Clock Hours   **Teacher Access**   * Attendance * Email * [Letter to Parents](https://docs.google.com/document/d/133-RtuoCxUejGpchJvhK1fWd5sd0Q5ZHe-BHldFWL3w/edit)   **Administrator Access**   * Student Search by Entity |  |
| **Help Desk**    <https://curlewschool.on.spiceworks.com/portal/registrations> | **CHS Help Desk**   * Device Needs / escalated as needed * Software Requests / escalated as needed * Report Computer issues |  |
| **Google Drive** | **Everywhere & Anytime Files**  [drive.google.com](http://drive.google.com)   * Organization * File Types * Sharing * Collaboration & Comments |  |
| **Google Classroom**  images | **Classroom Workflow**   * Self grading quiz * Question * Stream |  |

**At Your Own Pace**

| **School Phones** | These phones use VoIP technology. Phones should NOT be moved from port to port, as they are tied in with the 911 emergency system.   * Default password: 11111 * Ask IT to reset password for Voicemail * Will be asked to set it again and the pin needs to be 4 or 5 characters long. * [NuPoint Mitel TUI QRG\_8.2 - Copy.fm.pdf](https://drive.google.com/file/d/1lfSO6dvOPfohrpXvIrWrHKlZ3Gz--7ZN/view?usp=sharing) |  |
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| **Email on Mobile Phone**  **Smartphone - Free images on Pixabay** | [Email on mobile phone](https://drive.google.com/open?id=1FxjYeZQoQXAu0vVwDWP77TVdP5X8MBemKAZySnmoj2Y)   * <https://support.apple.com/en-us/HT201320> * <https://support.google.com/mail/answer/8494?hl=en&ref_topic=7065107&co=GENIE.Platform%3DAndroid&oco=1> |  |